

Early Years Hub / BSCFRG Committee
Agenda

Tuesday, November 26, 2013

9:00 am – 11:00 am

Location:

Pathstone Mental Health (formerly NCYS)
3340 Schmon Parkway Unit 1

- Welcome
- Approval of September BSCFRG/Hub Committee Joint Meeting Minutes All
- CIL Project “Loose Ends” Lisa/Bonnie
 - Responsibilities and Support to CIL family centres
 - Parent Direct Enhancements (short update) Lorrey
 - Key Learnings from Niagara Collaboratives
- Committee terms of reference (revised draft) All
- Innovation Fund Project Update Sandra
- Other Business....
 - Plan for January’s agenda Lisa/Bonnie
 - Reflective Practice Training (uptake) Lorrey
- Meetings: (all meetings are booked for Pathstone Mental Health)

Tuesday, December 17, 2013 at 9:00am

CANCELLED

Tuesday January 28, 2014 – 9:00am to 11:00am

YES

Tuesday February 25, 2014 – 9:00am to 11:00am

CANCELLED (but hold time)

Tuesday March 25, 2014 – 9:00am to 11:00am

YES

Tuesday April 29, 2014 – 9:00am to 11:00am

CANCELLED (but hold time)

Tuesday May 27, 2014 – 9:00am to 11:00am

YES

Tuesday June 24, 2014 – 9:00am to 11:00am

Hold Time

Best Start Child and Family Service System Committee (BSCFSSC)

November 26, 2013 – Pathstone

Attendees: Lorrey Arial Bonilla, Kendall Cappellazzo, Kelly Catherwood, Kim Cole, Dalgleish, Lisa DeGasperis, Bonnie Filipchuk, Nancy Lisi, Florence Ngenzebuhoro, Sandra Noel, Jenn Smith, Sandy Toth
Kelly Wilcox, Zach Dadson (recorder)

Regrets: Jeff Biletschi, Anne Biscaro, Christina Clark, Jennifer Dockstader, Linda Morrice, Kelly McDonnell, Jackie Van Lankveld, Kaarina Vogin

ITEM	DISCUSSION	ACTION
Welcome	- November meeting minutes were reviewed and approved without change.	
Community Integration Leader (CIL) Project “Loose Ends”	<p>Responsibilities and Support to CIL Family Centres</p> <ul style="list-style-type: none"> - Members of BSCFSSC who sit on the Grantham Neighbourhood Family Centre Committee and the Fort Erie Family Centre Committee will extend an invitation to the chairs of those committees to sit as members of BSCFSSC. <p>Parent Direct Enhancements</p> <ul style="list-style-type: none"> - All seven identified enhancements have been completed within the allotted budget. Special thanks to the Parent Direct Enhancement Working Group. - The working group is now focusing on marketing. They have met with Chimpanzee and will develop their marketing strategy. - Based on the availability of “buffer funds”, parentdirectniagara.ca will also be developed as a mobile friendly website. This development will be complete by mid-December 2013. - Through Best Start and Niagara Community Foundation funding the entire website will be available in French. - A full presentation will be made to BSCFSSC at their January 28, 2014 committee meeting. The website’s launch, including marketing, will occur prior to this presentation date. <p>Key Learnings from Niagara Collaboratives</p> <ul style="list-style-type: none"> - The October 17, 2013 professional development day was extremely well received. - In addition to the tables that presented on October 17, it is important to recognize the unique collaborative work happening at the Hub Operators table. 	
Committee Terms of Reference	<ul style="list-style-type: none"> - Committee members have had the opportunity to review revisions made to the Terms of Reference at the September 2013 BSCFSSC meeting. If committee members have further feedback they will provide it to L. DeGasperis and B. Filipchuk by Friday November 28, 2013. - For the time being it has been determined that BSCFSSC will report their work to the Early Years Niagara Planning Council (EYNPC) rather than as a member of the EYNPC Executive Committee. - Chairs from the Grantham Neighbourhood Family Centre Committee and the Fort Erie Family Centre Committee will fall under the “Early Years Educators” portion of the membership list. - A number of committee members’ agencies provide special needs services. For official representation from this sector, it may be beneficial to have a manager from Niagara Region Children’s Services sit on the committee (Rosemary Martin was suggested). 	-
Innovation Fund Project	<ul style="list-style-type: none"> - The Innovation Fund project will develop a “Just in Time” communication model that will identify key points of information and when/how to disseminate this information to parents throughout their child’s development. - The Innovation Fund project will advance the work plans of several pillar committees as developing strategies to best communicate with parents has appeared on several. - A researcher has been hired through Employment Ontario’s Youth Employment Fund. This researcher will complete a literature review on current communication mediums that exist in Niagara and how they were determined as successful. 	

ITEM	DISCUSSION	ACTION
	<ul style="list-style-type: none"> - The Early Years Niagara Research Group's Parent Knowledge Study will provide the project with an understanding of what components of parenting parents are well-versed in and where knowledge gaps exist. Parent Knowledge Survey questions are based on the 5 Early Development Index (EDI) domains. Phase Two of the Parent Knowledge Study will include a survey for parents of children aged 7-12. Phase Two will not be linked to the Innovation Fund project and therefore not follow the ministry's timelines. - The Parent Knowledge Survey will be launched in January 2014. - K. Catherwood is interested in completing a validation process for the Parent Knowledge Survey that includes parent focus groups. - Research on what websites parents most frequently visit and where they get parenting information will be completed. If BSCFSSC members have recommendations they will connect with S. Noel and K. Catherwood. - The Innovation Fund project's timelines have shifted from what was previously reflected on the work plan however all components of the project will meet ministry timeline requirements. - Out of interest, the committee will ask J. Van Lankveld to provide BSCFSSC with an update on the Speech Services Niagara's Innovation Fund project. 	<p>K. Catherwood will work with K. Wilcox to determine the best way to market the survey in rural areas of Niagara.</p>
Other Business	<p>Plan for January's Agenda</p> <ul style="list-style-type: none"> - At the January BSCFSSC meeting committee members will discuss key aspects of building a Best Start Child and Family Centre (BSCFCs). This will provide a foundation for the Ministry of Education's announcement on BSCFCs in September 2014. <p>Reflective Practice Training</p> <ul style="list-style-type: none"> - 82 Individuals are currently registered for Engaging our Hearts and Minds in Reflective Practice. Of those registered, 56 are staff from Ontario Early Years Centres and other Family Resource Programs. The remaining 26 individuals registered are from licensed child care facilities. - Niagara Region Children's Services is subsidizing one space for each licensed child care centre that has pre-school aged children. - Assistant Deputy Minister of Education Jim Grieve will be speak on the first day of the two day training. <p>Hub Operators Committee</p> <ul style="list-style-type: none"> - It would be beneficial for the Hub Operators Committee to do a presentation at a Niagara Child Care Sector meeting outlining the collaborative work they are doing. A community meeting in winter 2014 may be an opportunity to do this. <p>Children are Safe – Seeds of Empathy Proposal</p> <ul style="list-style-type: none"> - The Children are Safe Pillar Committee is currently developing a proposal that will be submitted to Mary Gordon (founder, Roots of Empathy) that would see a pilot Seeds of Empathy program at a drop in based Family Resource Program. The pilot program would be consistent with as many of the Seeds of Empathy requirements as possible. - If an Ontario Early Years Centre, Parent and Family Literacy Centre or other Family Resource Programs are interested in being considered as the host of the pilot Seeds of Empathy program they will connect with S. Toth. This information will be passed on the Hub Operators Committee by N. Lisi. - The proposal will be submitted to M. Gordon in September 2014. 	<p>K. Catherwood, K. Wilcox, J. Smith and D. Dalgleish will review the training evaluation form with L. Arial Bonilla</p>

ITEM	DISCUSSION	ACTION
	<p>Infant Mental Health Training</p> <ul style="list-style-type: none"> - Niagara Region Children's Services are supporting Adolescent's Family Support Services of Niagara's (AFSSN) initiative that will bring Chaya Kulkarni (Toronto Sick Kids Hospital) to Niagara for two full days of training on infant mental health (March 24, 2014 and March 31, 2014). Attendees are required to attend both days of training. - The training's target audience will be ECEs, FACS Prevention Workers, Child Protection Workers, staff at Public Health, school boards, Ontario Early Years Centres and Parent and Family Literacy Centres. Anyone who provides direct service to the infant age group (pre-natal to 18 months) will be invited to attend. Priority registration will be given to ECEs. - More information including location and cost will be distributed once identified. 	
<p>1. Future Meeting Dates</p>	<p>Tuesday January 28, 2014 – 9:00am to 11:00am – <i>Pathstone</i> Tuesday February 25, 2014 – 9:00am to 11:00am – <i>Pathstone</i> Tuesday March 25, 2014 – 9:00am to 11:00am – <i>Pathstone</i> Tuesday April 29, 2014 – 9:00am to 11:00am – <i>Pathstone</i> Tuesday May 27, 2014 – 9:00am to 11:00am – <i>Pathstone</i> Tuesday June 24, 2014 – 9:00am to 11:00am – <i>Pathstone</i> *Bold meeting dates are confirmed. Non-bold meeting dates will only be used if necessary.</p>	